

ADOLF A. ZUBIA
3545 Cave Creek Manor
Las Cruces, New Mexico 88011
Work (505 528-3473/ Home (505) 521-4941

SUMMARY OF PROFESSIONAL QUALIFICATIONS:

Fire Chief, City of Las Cruces – September 1, 2001 to Present.
Responsible for overall management and administration of Las Cruces Fire Department. Experienced in personnel, strategic planning, training, policy and procedure development, fiscal and budget management, and problem solving for the City of Las Cruces.

Twenty-one (21) years experience in Fire and Emergency Services, including more than fifteen (15) years of management experience.

Received Certificate for participating in a three-week Harvard's Fellowship Annual Program for Senior Executives in State and local Government (July 2003)(Award recipient).

Graduate, New Mexico State University, Bachelor of Arts; have completed 24 hours towards Masters Degree in Public Administration;

Graduate, National Fire Academy Executive Fire Officer Program (EFOP) Feb 1999.

CURRENT POSITION:

Fire Chief – City of Las Cruces Fire Department, September 1, 2001 to Present.
Responsible for overall management, administration and operations of the Fire Department. Tasks include: managing and administering assigned personnel (128 FTE's July 2008), facilities and equipment; develop and implement policies and procedures; ensure sound fiscal management of department's budget of approx. \$12.5 million; implement staff training; direct department operations in fire suppression, fire prevention, emergency medical response, hazardous material, technical rescue and other related emergencies; Conduct high level strategic planning sessions in order to implement short and long range objectives;

EDUCATION:

- Bachelors of Arts - Journalism, Mass Communications, NMSU, December 1983;
- Graduate work - Master's in Public Administration (MPA) Program at New Mexico State University (NMSU); have completed 24 hours of graduate work toward MPA;
- Completed Harvard Fellowship Program for Senior Executives in State and Local Government (July 2003) (Award Recipient);
- Awarded the title of Executive Fire Officer (EFO) by the National Fire Academy (NFA) after completing the Executive Fire Officer Program (4 year program) February 1999;
- Completed Police Academy and was commissioned (1992)
- Completed National Fire Academy's Fire Arson Investigation Course (1993);
- Obtained numerous fire related certifications

PROFESSIONAL ACTIVITIES AND AFFILIATIONS:

- Current Vice-President, International Code Council (ICC), October 2007;
- Secretary/Treasurer, International Code Council (ICC) – Elected by the general membership September 2006;
- Board Member, International Code Council (ICC) – 2003 - Present;
- Member (since 1998), International Association of Fire Chiefs (IAFC);
- Board Member (Chairman 2007 – present) (Vice-Chair 2005- 2007) of IAFC Fire and Life Safety Section (FLSS) (2003);
- Committee Member of IAFC – Professional Development Committee (PDC), 2004-Present;
- IAFC Mutual Aid System Task Force (MASTF) 2005/6;
- Past President, New Mexico Fire Chiefs Association (NMFCA – 2003-2007) – member since 2002;
- Past Chairman, Mesilla Valley Regional Dispatch Authority (911) (MVRDA) 1999–2004: Vice-Chairman 2006; Current Board Member;
- Current chairman of Dona Ana County Ambulance Review Committee (ARC); member approximately 10 years;
- Past member of ICC's - Building a Safer World Foundation (BSWF), thru June 2003;
- Past member ICC's - Urban Wildland Interface Code Committee – 2003;
- Past Member, Board of Director, International Conference of Building Officials (ICBO) – 2001-2003;
- Past Member, Board of Director, International Fire Code Institute (IFCI) - 2001-03;
- ICC/International Fire Code Institute (IFCI) - Certified Fire Inspector; voting member of IFCI (FSD/ICBO); member, IFCI Code Review Committee (98-99); past Chair and member IFCI Education Advisory Committee (97-98); Past Vice-Chair of Joint IFCI Education and Certification Committee;
- Past member, International Conference of Building Officials (ICBO) Certification Committee (2000);
- Current Governmental member of the International Code Council (ICC);
- Current ICC Honorary Member;
- Past Class "A" member, International Conference of Building Officials (ICBO);
- Past instructor for IFCI courses on the Uniform Fire Code (UFC);
- Past member of the Board of Directors for the New Mexico Fire Marshals Association (NMFMA) 2002-2004, founding member;
- Past President, New Mexico Fire Marshals Association (NMFMA), (1997-2002);
- Current member, National Fire Protection Association (NFPA);
- Past member, New Mexico Arson Advisory Committee;
- Past member of the Board of Directors, N.M. Chapter of International Association of Arson Investigators (IAAI); Past member of the International Chapter;
- Law Enforcement-(Police) Certified Fire Investigator (1992), qualified to conduct and supervise fire investigators; Allowed Certification to expire December 2002;
- Current member, Dona Ana Branch Community College, Fire Science Advisory Committee; and past instructor in their Fire Science Program;
- Current member, Local Emergency Planning Committee (LEPC);
- Past member, Local Police Athletic League Board 1995-2002; Level II Certified USA Amateur Boxing Coach and Certified Official;
- Past Chairman, Dona Ana County Fire Tax Board;
- Past member, Fraternal Order of Police (Las Cruces, NM Chapter); and
- Past member and Graduate, Hispanic Leadership Program.

OTHER RELEVANT WORK EXPERIENCE:

Fire Marshal- Doña Ana County- October 1998 to August 2001. Responsibilities and duties were similar to the duties of a Municipal Fire Chief with the oversight and administrative responsibility of 16 Volunteer Fire Districts with sixteen (16) different Volunteer Fire Chiefs and approximately 350 Volunteer Firefighters;

- Responsible for supervision and management of Fire Marshal's Office ("FMO") personnel that provide fire prevention services for the County, involving plan review for fire code compliance, fire investigation, and public education programs; consulted with local builders and developers in preconstruction meetings to address Fire Code issues; researched and analyzed code enforcement concerns; Ensure vehicle/apparatus specifications are in conformance with nationally recognized standards;
- Supervised and directed the FMO's Training Officer who was directly responsible for development and delivery of training programs to the County's volunteer fire service;
- Reviewed budget requests and non-personnel expenditures for all Volunteer Fire Districts; prepared and presented FMO budget to County Commission; managed approved budget; assist Volunteer Fire Districts in Emergency Medical Service (EMS) and Fire budget preparation for State submittal;
- Coordinated activities of the FMO with all other County Departments, including County Sheriff's Office, Office of Emergency Management (OEM), and city, state, and federal agencies;
- Responsible for developing administrative and emergency operational policies for all fire services members, and for ensuring compliance with all County policies and procedures; assisted in development and implementation of uniform by-laws and policies and procedures which provide for the basic ground rules for all the Volunteer Fire Districts; developed a strategic plan identifying and prioritizing expenditures for County's Fire Tax Board;
- Responsible for maintaining records of inspections, investigations and enforcement of fire codes, including database management; implemented new computer software to improve record-keeping; revised inspection/hazardous material database information; implemented comprehensive record management system;
- Proposed and ultimately led to the County Commission adopting the Uniform Fire Code in Dona Ana County allowing for more consistent application of codes and standards County-wide;
- Developed contingency plans for implementing a full-time paid fire service with hazardous material response capabilities, and for providing Emergency Medical Service (EMS) transport;

City of Las Cruces Fire Department, 1986 to October 1998:
Battalion Chief – Shift Command: August 1998 to October 1998.

- Supervised and managed emergency operations, which included five (5) stations, six (6) crews with a total of 31 firefighters; Supervised fire ground operations and directly supervised 6 lieutenants;
- Handled daily operations of the fire service shift personnel, including managing all emergency incidents within the City while utilizing the Incident Command System (ICS);
- Assisted in budget preparation and long term planning and training; developed short and long term goals and objectives for the organization.

Fire Marshal - City of Las Cruces Fire Dept, 1992 – 1998 (6 years)

- Supervised and coordinated fire prevention activities which included the following: code enforcement, building inspections, reviewing building and fire protection systems plans; researching and analyzing code enforcement concerns; consulted with local builders and developers in pre-construction meetings; reorganized specific job functions of Fire Inspectors to improve and provide uniform and consistent code enforcement and streamline the plan review process; acted as Fire Chief in his absence;
- Prepared yearly budgets and five year projections; maintained statistical data for performance-based budgeting; instrumental in the development of a five year strategic plan for the fire department;
- Developed and implemented training programs in all facets of fire service; developed training programs for the training of all fire service personnel in fire codes inspection (100 persons to the level of Fire Inspector I), enforcement, fire investigations and hazardous material inspections;
- Developed educational programs for fire investigation; coordinated hazardous material inspections conducted by fire service personnel; developed fire investigation unit with fully certified/commissioned police fire investigators to process fire investigations from the fire scene to the courtroom; maintained Police Certification/Commission, ability to detain/interrogate and arrest/process arson suspects;
- Developed public education/public relations programs; trained personnel to be more customer service oriented, to promote and improve community relations; Assigned to conducted internal investigations as needed;
- Represented the Fire Department at City Council meetings, Planning & Zoning (P&Z) Commission meetings, Development Review Committee (DRC) meeting, and attended City senior level staff meetings;

Driver Operator/Engineer (2.5 years): responsibility for fire apparatus maintenance and maintained all equipment on the apparatus, provided resources to include water at all fire scenes. Acted as a Lieutenant in his absence.

Firefighter (3 years): responded to all types of emergencies to include structural firefighting, EMS calls (currently EMT-B), previously trained as a hazardous materials technician.

MILITARY SERVICE:

-- United States Navy, 4 years, enlistment as E-5; served as Radioman (Teletype Communications) and Security Patrolman Supervisor on Midway Island/ Honorably Discharged 1980. After obtaining my Bachelors of Arts participated in Officer Candidate School (OCS), U.S. Navy, Newport, Rhode Island, voluntarily dis-enrolled/ Honorably Discharged, 1984.

References: Furnished upon request.

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SHORT BIOGRAPHY

ADOLF A. ZUBIA is the current Fire Chief of the Las Cruces Fire Department. The department has 128 personnel and approximately 12.5 million dollar budget.

Chief Zubia started his fire service career with Las Cruces Fire Department in 1986, progressed through the ranks, and served as the City's Fire Marshal from 1992 through 1998. He served for three years as Dona Ana County Fire Marshal from October, 1998 until appointed Fire Chief for the City of Las Cruces in September 2001. As the County Fire Marshal, he had administrative oversight of 16 volunteer fire departments and approximately 350 volunteer fire fighters.

Chief Zubia received his Bachelor's Degree in Journalism from New Mexico State University in 1983 and has completed work towards a Master's Degree in Public Administration. In 1999 Chief Zubia successfully completed the four-year Executive Fire Officer Program at the National Fire Academy. In July, 2003, he completed a three-week Harvard's Fellowship Annual Program for Senior Executives in State and Local Government.

Chief Zubia has served on the ICC Board of Directors since 2003. He served as a past Board of Directors for the International Conference of Building Officials (ICBO) and on the Board of Directors for the International Fire Code Institute (IFCI). In addition to these boards, Chief Zubia served on a number of committees for ICBO and IFCI.

Chief Zubia served as the President of the New Mexico Fire Chief's Association (2003 - 2007), and was instrumental in the creation and development of the New Mexico Fire Marshals Association (NMFMA), an ICC Chapter organization, and served as their President for the first five years of the organization (1997-2002).

Chief Zubia is a current member of the International Association of Fire Chief's (IAFC) and is serving in the following IAFC committees: Professional Development Committee (PDC), and is the current Chairman of the IAFC Fire and Life Safety Section (FLSS).